

CITY COUNCIL MEETING
APRIL 14, 2026
5:30 P.M.
COUNCIL CHAMBERS, 110 NORTH 8TH STREET,
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1. **CALL TO ORDER** THE REGULAR CITY COUNCIL MEETING AT **5:33 P.M.** THIS **14TH DAY OF APRIL 2026.**
2. **QUORUM CHECK/COUNCIL PRESENT:** Mayor Gary Chumley, Mayor Pro-Tem Greg Casey, Councilmembers Kalinda Westbrook, Jon Salter, Aaron Smith, and Travis VanBibber.

CITY STAFF PRESENT: City Manager Brad Hunt, City Secretary Holly Owens, Deputy City Manager/Finance Director Mike Halsema, Chad Newman, Lori McLaughlin, Jolie Archie, Robert Featherston, Robert Ferguson, Seth Phillips, and Shea Harp.

OTHERS: Leo Corona, Diane Burnett, Allysen Hinkle, and Tina Zimmerman.

3. **INVOCATION:** Greg Casey and **PLEDGE OF ALLEGIANCE:** Led by Mayor Gary Chumley.

CITIZENS/PUBLIC COMMENTS FORUM: INDIVIDUALS WISHING TO ADDRESS THE GATESVILLE CITY COUNCIL MAY DO SO DURING THIS SEGMENT. IF YOU INTEND TO COMMENT ON A SPECIFIC AGENDA ITEM, PLEASE INDICATE THE ITEM(S) ON THE SIGN IN SHEET BEFORE THE MEETING. EACH SPEAKER IS ALLOTTED A MAXIMUM OF 3 MINUTES FOR THEIR REMARKS, AND SPEAKERS ARE EXPECTED TO CONDUCT THEMSELVES IN A RESPECTFUL MANNER. IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT, THE CITY OF GATESVILLE CITY COUNCIL CANNOT DELIBERATE OR ACT ON ITEMS NOT LISTED ON THE MEETING AGENDA.

Leo Corona, 409 State School Road, came forward requesting Item 7c under Consent to be considered and discussed separately.

PROCLAMATION

4. Proclamation of Child Abuse and Prevention

Brad Hunt announced the proclamation recognizing the month of April to be Child Abuse and Prevention Awareness month.

EXECUTIVE SESSION

5. Recess Regular Meeting and Call for an Executive Session – Closed Meeting.

City Council entered into Executive Session at 5:35 P.M.

*The City Council of the City of Gatesville will convene into a closed Executive Session pursuant to **Texas Government Code section 551.071** (Consultation with Attorney).*

6. End Executive Session and Reconvene the Open Meeting.

City Council reconvened the Regular Meeting at 6:10 P.M.

No action was taken.

CONSENT

7. All consent agenda items are considered routine by the City Council and will be enacted by a single motion. There will be no separate discussion of these items unless a Councilmember requests an item to be removed and considered separately. Mayor Chumley requested all items be considered separately.

- a. **Resolution 2026-035:** Discussion and possible action regarding approval of minutes from Regular City Council Meeting held on **March 24, 2026.** (Holly Owens)

RESOLUTION 2026-035: Motion by Aaron Smith, seconded by Kalinda Westbrook to **APPROVE** the minutes dated March 24, 2026, with the following amendments: add citizen comments. All five voting “Aye”, motion passed, 5-0-0.

- b. Resolution 2026-036:** Discussion and possible action regarding approval of February Financials. (Mike Halsema)

RESOLUTION 2026-036: Motion by Kalinda Westbrook, seconded by Jon Salter to **APPROVE** the February 2026 Financials as presented. All five voting “Aye”, motion passed, 5-0-0.

- c. Resolution 2026-037:** Discussion and possible action regarding the Special Event Town Square Benefit. (Chief Clark)

Leo Corona came forward to state this is an important event that affects everyone.

RESOLUTION 2026-037: Motion by Greg Casey, seconded by Travis VanBibber to **APPROVE** the Special Event “Square Benefit” being held on April 25, 2026, and the closure of the square. All five voting “Aye”, motion passed, 5-0-0.

OTHER BUSINESS:

- 8. Resolution 2026-038:** Discussion and possible action regarding Texas Parks and Wildlife funding recommittal. (Mike Halsema)

RESOLUTION 2026-038: Motion by Travis VanBibber, seconded by Aaron Smith to **APPROVE RESOLUTION 2026-038**, supporting application for the TPWD Local Parks Grant, and recommitting matching funds of up to \$150,000. All five voting “Aye”, motion passed, 5-0-0.

- 9. Resolution 2026-039:** Discussion and possible action regarding renewing the depository agreement with Huntington (formerly Cadence) Bank for one year. (Mike Halsema)

RESOLUTION 2026-039: Motion by Jon Salter, seconded by Travis VanBibber to extend the Depository Service Agreement with Huntington Bank under the same terms and conditions for the period beginning May 1, 2026 through April 30, 2027. All five voting “Aye”, motion passed, 5-0-0.

- 10. Resolution 2026-040:** Discussion and possible action regarding implementing Downtown District Wayfinding Signs. (Brad Hunt)

RESOLUTION 2026-040: Motion by Kalinda Westbrook, seconded by Aaron Smith to **APPROVE RESOLUTION 2026-040**, disbursing up to \$150,000 in Hotel Occupancy Tax Funds to support the design and implementation of wayfinding and marker signs for the Downtown Historic District. All five voting “Aye”, motion passed, 5-0-0.

- 11. Resolution 2026-041:** Discussion and possible action regarding the Volunteer Fire Department Grant. (Robert Ferguson)

Robert Ferguson came forward and explained the Firehouse Sub grant and how it works.

RESOLUTION 2026-041: Motion by Greg Casey, seconded by Jon Salter to **APPROVE RESOLUTION 2026-041**, accepting the Firehouse Subs grant to assist in purchasing critical personal protective equipment (PPE) for the Volunteer Fire Department. All five voting “Aye”, motion passed, 5-0-0.

- 12. Resolution 2026-042:** Discussion and possible action regarding Board and Commission Applications. (Holly Owens)

RESOLUTION 2026-042: Motion by Jon Salter, seconded by Kalinda Westbrook to **APPROVE RESOLUTION 2026-042**, appointing Kaleb Hitt to Place 2 and Payden Smalley to Place 7 to the Planning & Zoning Commission/Building Standards Commission. All five voting “Aye”, motion passed, 5-0-0.

13. Ordinance 2026-05: Discussion and possible action regarding an alley abandonment at 22nd St 1st reading. (Holly Owens)

Holly Owens explained the request to vacate the alley located off of 22nd Street and asked for guidance from Council. Staff was unable to find any definitive information showing the “alley” was ever officially platted as an alley. The only information found was from a TxDOT survey. The adjacent property owners are not interested in obtaining additional property and the owner of POCO Automotive, Robert Jenkins, would like to just put up a fence to separate the property.

Council expressed concern about once the alley is abandoned, who will maintain the property. Staff shared the same concerns. Council requested that Staff reach out to Mr. Jenkins again and propose that Mr. Jenkins obtain the remainder of the alley. Staff agreed.

The other alternative is for the City to claim the alley and

ORDINANCE 2026-05: Motion by Travis VanBibber, seconded by Jon Salter to **PASS ORDINANCE 2026-05** to the next meeting requesting additional information, first reading. All five voting “Aye”, motion passed, 5-0-0.

14. Resolution 2026-043: Discussion and possible action regarding the Massey Addition Replat and Variance. (Holly Owens)

RESOLUTION 2026-043: Motion by Aaron Smith, seconded by Greg Casey to **APPROVE** the replat of Original Town Gatesville, Block 108, Lots 4-6 (1413 & 1419 Mill Street) to create five (5) lots, and approval of the requested variance to allow 6,000 square foot lot sizes in lieu of the 8,000 square foot minimum. All five voting “Aye”, motion passed, 5-0-0.

15. Resolution 2026-044: Discussion and possible action regarding substandard cases. (Holly Owens)

RESOLUTION 2026-044: Motion by Greg Casey, seconded by Aaron Smith to **APPROVE** Staff to move forward with the demolition process for 105 Oak Lane and 1418 W Main Street. All five voting “Aye”, motion passed, 5-0-0.

16. Discussion of the Zoning Ordinance Articles X. (Holly Owens)

Holly Owens explained Article X, Landscaping.

Kalinda Westbrook and Jon Salter requested information be included regarding crushed granite landscaping or zero scape for drought conditions and an alternative for the dry and hot summers.

No action was taken.

17. Resolution 2026-045: Discussion and possible action regarding Coryell City Rd Annexation Application. (Holly Owens)

RESOLUTION 2026-045: Motion by Kalinda Westbrook, seconded by Travis VanBibber to **APPROVE RESOLUTION 2026-045**, accepting the application for annexation of 504 and 506 Coryell City Road, located in the Salter Subdivision in Coryell County. All five voting “Aye”, motion passed, 5-0-0.

18. Ordinance 2026-04: Discussion and possible action regarding Coryell City Rd Annexation and Zoning Designation 1st Reading (Holly Owens)

ORDINANCE 2026-04: Motion by Travis VanBibber, seconded by Kalinda Westbrook to **PASS ORDINANCE 2026-04** to the next meeting, authorizing the annexation and zoning designation of property located in the Salter Subdivision, Block 1, Lots 9 & 10, consisting of 0.6818 acres in Coryell County and addressed as 504 and 506 Coryell City Road, to Residential Mobile Home (RMH), first reading. All five voting “Aye”, motion passed, 5-0-0.

19. City Council adjourned at 7:15 P.M.

Mayor, Gary Chumley

ATTEST:

City Secretary, Holly Owens

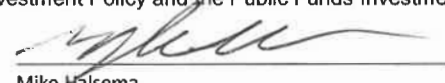
City of Gatesville TX FY2025-2026 2nd Quarter Investment Report

Fund	Description	Type	Book Value 12/31/2025	Market Value 12/31/2025	Interest Earned	Book Value 3/31/2026	Book Value 3/31/2026	Days to Mat	Unrealized Gain/ Loss	Change in Market Value
999-1000	Pooled Cash	BNKDEP	\$ 2,541,710	\$ 2,541,710	\$ 30,147	\$ 5,145,373	\$ 5,145,373	1	\$ -	\$ 2,603,663
020-1126	FT HOOD WWR RESERVE	MMF	\$ 399,015	\$ 399,015	\$ 2,504	\$ 401,519	\$ 401,519	1	\$ -	\$ 2,504
020-1050	2019 TWDB BOND PROCEEDS (BOKF)	MMF	\$ 3,993,423	\$ 3,993,423	\$ 32,674	\$ 3,068,892	\$ 3,068,892	1	\$ -	\$ (924,531)
020-1134	2019 TWDB BOND reserve	MMF	\$ 574,764	\$ 574,764	\$ 3,607	\$ 578,371	\$ 578,371	1	\$ -	\$ 3,607
020-1113	2019 TWDB BOND I&S	LGIP		\$ -			\$ -	1	\$ -	\$ -
023-1092	LIBRARY STOCK DONATIONS	MMF	\$ 180	\$ 180	\$ 1	\$ 180	\$ 180	1	\$ -	\$ 180
010-1031	CLASS GENERAL FUND RESERVES	LGIP			\$ 7,918	\$ 1,507,918	\$ 1,507,918	1	\$ -	\$ 1,507,918
010-1030	TEXSTAR GENERAL FUND RESERVES	LGIP	\$ 1,062,495	\$ 1,062,495	\$ 7,424	\$ -	\$ -	1	\$ -	\$ (1,069,918)
010-1032	LOGIC GENERAL FUND RESERVES	LGIP		\$ -	\$ 2,330	\$ 1,072,249	\$ 1,072,249	1	\$ -	\$ 1,072,249
020-1031	TEXSTAR W&S FUND RESERVES	LGIP	\$ 1,717,291	\$ 1,717,291	\$ 11,999	\$ -	\$ -	1	\$ -	\$ (1,729,290)
020-1034	LOGIC W&S FUND RESERVES	LGIP		\$ -	\$ 3,766	\$ 1,733,056	\$ 1,733,056	1	\$ -	\$ 1,733,056
010-1018	TEXPOOL GENERAL FUND RESERVES	LGIP	\$ 89,371	\$ 89,371	\$ 815	\$ 90,186	\$ 90,186	1	\$ -	\$ 815
040-1032	LOGIC HOT FUNDS	LGIP		\$ -	\$ 1,080	\$ 497,080	\$ 497,080	1	\$ -	\$ 497,080
040-1030	TEXSTAR HOT FUNDS	LGIP	\$ 492,559	\$ 492,559	\$ 3,442	\$ -	\$ -	1	\$ -	\$ (496,000)
090-1032	LOGIC GENERAL CAPITAL PROJ	LGIP		\$ -	\$ 1,589	\$ 731,314	\$ 731,314	1	\$ -	\$ 731,314
090-1030	TEXSTAR GENERAL CAPITAL PROJ	LGIP	\$ 724,662	\$ 724,662	\$ 5,063	\$ -	\$ -	1	\$ -	\$ (729,725)
Totals			\$ 11,595,469	\$ 11,595,469	\$ 103,185	\$ 14,826,139	\$ 14,826,139		\$ -	\$ 3,202,923

Type Breakdown:	Book Value	Percent of portfolio	Wtd Avg Mat	Wtd Avg Yield
LGIP	5,631,803	37.99%	1	0.8066%
MMF	4,048,963	27.31%	1	0.9579%
BNKDEP	5,145,373	34.70%	1	0.5859%
	14,826,139	100.00%	1	0.77134%

This report is in compliance with the City of Gatesville Investment Policy and the Public Funds Investment Act (Sec. 2256.023).


 Brad Hunt
 City Manager/Investment Officer


 Mike Halsema
 Deputy City Manager/Investment Officer

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 et.seq.

APPROVED

Gary Chumley, Mayor

ATTEST:

Holly Owens, City Secretary



Date 04/28/2026

Agenda Item 4c

Resolution 2026-048

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council

From: Chief Jeff Clark

Agenda Item: Shivarree

Information: The Gatesville Chamber of Commerce will host the annual Shivarree event on Saturday June 6th, 2026 from 7 am until 9:30 pm. The event will have vendors, food trucks, kid zone, and an evening concert. The event will take place around the courthouse and will require road closures around the area. The requested road closures will be 6th Street at Main Street, 6th Street at E. Leon, 7th Street at Main Street, 7th Street at Bridge Street, E. Leon at 8th Street, and Bridge Street at 8th Street. See the enclosed map for details on the closures. The event also requests the presence of 2 uniformed patrol officers from 6pm to 9pm during the concert.

Financial Impact: Approximately \$300 for the 2 patrol officer salaries.

Staff Recommendation: Staff recommendation is approval of the event.

Motion: Motion to approve Resolution 2026-048 closing the square on June 6th, 2026, for the annual Shivarree event.

Attachments:

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq.*

APPROVED

Gary Chumley, Mayor

ATTEST:

Holly Owens, City Secretary



Date 4/28/2026

Agenda Item 5

Resolution 2026-049

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council

From: Bradford Hunt, City Manager

Agenda Item: Discussion and possible action regarding a resolution authorizing City Manager to apply for membership in the Central Texas Water Alliance

Information:

On December 10, 2025, Council approved a resolution of support for the Central Texas Water Alliance (CTWA). Intended as a regional water supply entity for a large portion of Central Texas, and with letters or resolutions of support from over 30 water supplying entities since December 2025, the CTWA supports near term water projects and long term water supply issues across the region.

As Gatesville is a local and regional supplier of potable water to over 5,000 connections and a large holder of water rights on Lake Belton through the Brazos River Authority, staff recommends becoming a member of the CTWA in order to contribute to their work while preserving Gatesville's influence and voice in the region. City Manager Hunt attended a virtual meeting on January 9, 2026, wherein the active CTWA board members discussed a dwindling number of available seats on the board. With council approval, staff will be able to submit required documentation for consideration of a seat on the board, within the required deadline.

Financial Impact:

Not to exceed \$6,000 from the Enterprise Fund. This represents a \$1,000 application fee and an annual fee of \$5,000.

Staff Recommendation:

The staff recommends that the City Council adopt a resolution authorizing the City Manager Hunt to complete and submit an entity membership application and any associated documents for the City of Gatesville to join the Central Texas Water Alliance and, if necessary, to nominate a representative for placement on the board of the Central Texas Water Alliance; and, to pay any related fees in an amount not to exceed \$6,000.00 for fiscal year 2025-2026.

Motion:

I make the motion to adopt a resolution authorizing the City Manager Hunt to complete and submit an entity membership application and any associated documents for the City of Gatesville to join the Central Texas Water Alliance and, if necessary, to nominate a representative for placement on the board of the Central Texas Water Alliance; and, to pay any related fees in an amount not to exceed \$6,000.00 for fiscal year 2025-2026.

Date 4/28/2026

Agenda Item 5

Resolution 2026-049

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq.*

APPROVED

Gary Chumley, Mayor

ATTEST:

Holly Owens, City Secretary



Date 4/28/2026

Agenda Item 6

Resolution 2026-050

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council

From: Mike Halsema, Deputy City Manager

Agenda Item: Discussion and possible action regarding disposing of excess assets.

Information:

Staff have identified vehicles and property no longer of use to the city or has reached its useful life. The excess property follows:

Parks & Rec

2- Scag zero turn mowers

2- Metal park slides

2- 250 gallon tote tanks

Water & Sewer

2003 Yukon VIN # 3GKEC16Z43G146771

2018 Chevy 3500HD VIN# 1GB3KYCGXJZ313640

1 - 60" Hustler zero turn mower

1 - 2 post vehicle lift

Financial Impact:

Proceeds will be recorded as revenues to the corresponding fund of the asset.

Staff Recommendation:

Staff recommends that the City Council approve the disposal of excess property listed above

Motion:

I move to approve the disposal of excess property as listed in this memo.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq.*

Date 4/28/2026

Agenda Item 6

Resolution 2026-050

APPROVED

Gary Chumley, Mayor

ATTEST:

Holly Owens, City Secretary



Date 4/28/2026

Agenda Item 7

Resolution 2026-051

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council

From: Mike Halsema, Deputy City Manager

Agenda Item: Discussion and possible action approving the ranking of submissions for RFQ-2026-0001, for engineering services related to 2024 Disasters Local Communities Program project 24D-LCP-240-1443, and authorizing City staff negotiations for a contract, beginning with the highest ranked firm.

Information:

The Texas General Land Office (GLO) allocated \$97,033,950 for the Local Communities Program (LCP), which provides funding for disaster relief, long-term recovery, and restoration of infrastructure or economic revitalization projects to help eligible communities recover from the 2024 Disasters (24D). The program supports projects that restore public infrastructure, strengthen local economies, and address long-term recovery needs in eligible disaster impacted areas. Staff submitted an application for \$2 Million, with a \$100,000 match for standby generators for the water distribution system. The city received notification we were invited to apply April 7th. The final applications are due by June 12, 2026. Due to the quick turnaround required, staff advertised for RFQ's April 10th at 8 am on the City's webpage, and published notifications in the Gatesville Messenger April 11, and 18th. The responsive submittals we due April 27th and staff will provide rankings, utilizing the ranking criteria set forth in the RFQ, during the meeting due to agenda posting requirements.

In accordance with state law, if the City staff and the highest ranked firm are unable to reach agreement during the contract negotiations, the City may formally end those negotiations and thereafter commence negotiations with the entity submitting the nest highest ranked submission, and so on down the ranking until a contract is achieved.

Financial Impact:

Engineering services will be part of the total project costs

Staff Recommendation:

Staff recommends that the City Council approve the ranking of submissions for RFQ-2026-0001 as presented and authorize City staff to enter into contract negotiations with the highest ranked firm, and if those negotiations do not result in a contract, to formally end them and begin negotiations with the next highest ranked firm(s) until a contract is reached.

Date 4/28/2026

Agenda Item 7

Resolution 2026-051

Motion:

I move to accept and approve the ranking of submissions for RFQ-2026-0001 as presented and to authorize City Staff to begin the contract negotiations with the highest ranked firm, following which, if the negotiations do not result in a contract, the City staff is authorized to formally ended those negotiations and begin negotiations with the next highest ranked firm(s) until a contract is reached.

Attachments:

Exhibit A RFQ

Exhibit B Submitted RFQ response rankings (to be distributed during the meeting)

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq.*

APPROVED

Gary Chumley, Mayor

ATTEST:

Holly Owens, City Secretary



Date 4/28/2026

Agenda Item 8

Resolution 2026-052

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council

From: Mike Halsema, Deputy City Manager

Agenda Item: Discussion and possible action approving the ranking of submissions for RFP-2026-0001, for grant administration services related to 2024 Disasters Local Communities Program project 24D-LCP-240-1443, and authorizing City staff negotiations for a contract, beginning with the highest ranked firm.

Information:

The Texas General Land Office (GLO) allocated \$97,033,950 for the Local Communities Program (LCP), which provides funding for disaster relief, long-term recovery, and restoration of infrastructure or economic revitalization projects to help eligible communities recover from the 2024 Disasters (24D). The program supports projects that restore public infrastructure, strengthen local economies, and address long-term recovery needs in eligible disaster impacted areas. Staff submitted an application for \$2 Million, with a \$100,000 match for standby generators for the water distribution system. The city received notification we were invited to apply April 7th. The final applications are due by June 12, 2026. Due to the quick turnaround required, staff advertised for RFP's April 10th at 8 am on the City's webpage, and published notifications in the Gatesville Messenger April 11, and 18th. The submissions we due April 27th and staff will provide rankings (utilizing the ranking criteria published in the RFQ) during the meeting due to agenda posting requirements.

In accordance with state law, if the City staff and the highest ranked firm are unable to reach agreement during the contract negotiations, the City may formally end those negotiations and thereafter commence negotiations with the entity submitting the next highest ranked submission, and so on down the ranking until a contract is achieved.

Financial Impact:

Grant Administration services will be part of the total project costs

Staff Recommendation:

Staff recommends that the City Council approve the ranking of submissions for RFP-2026-0001 as presented and authorize City staff to enter into contract negotiations with the highest ranked firm, and if those negotiations do not result in a contract, to formally end them and begin negotiations with the next highest ranked firm(s) until a contract is reached.

Date 4/28/2026

Agenda Item 8

Resolution 2026-052

Motion:

I move to accept and approve the ranking of submissions for RFP-2026-0001 as presented and to authorize City Staff to begin the contract negotiations with the highest ranked firm, following which, if the negotiations do not result in a contract, the City staff is authorized to formally ended those negotiations and begin negotiations with the next highest ranked firm(s) until a contract is reached.

Attachments:

Exhibit A RFP

Exhibit B Submitted RFP response ranking (to be distributed during the meeting)

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq.*

APPROVED

Gary Chumley, Mayor

ATTEST:

Holly Owens, City Secretary



Date 4/28/2026

Agenda Item 9 & 10

Ordinance 2026-05

CITY COUNCIL MEMORANDUM FOR ORDINANCE

To: Mayor & Council

From: Holly Owens, City Secretary

Agenda Item: Public Hearing and discussion with possible action regarding the abandonment of an Alley located on 22nd Street. *Second Reading*

Information:

The vacation of a public right-of-way, street, or alley may be accomplished through the adoption of a vacation ordinance, which is subsequently filed in the official land records. This process requires review and recommendation by the Planning & Zoning Commission, followed by three readings and approval of an ordinance by the City Council.

The Planning and Zoning Commission (PZC) considered the request to vacate the alley at its April 6 meeting and recommended approval, forwarding the item to City Council for consideration. City Council conducted the first reading on April 14 and directed staff to contact the applicant, Mr. Robert Jenkins, to discuss the assumption of responsibility for the alley. This direction was based on concerns that, if the alley were abandoned, no party would be responsible for its maintenance.

Staff subsequently met with Mr. Jenkins, who agreed to assume ownership and maintenance of the remaining portion of the alley, contingent upon ensuring the process is completed properly. Staff advised Mr. Jenkins that, upon completion of the proceedings, the approved documentation would be executed and filed with Coryell County, and a copy would be provided to him for his records.

It should also be noted that the property owner at 2108 Saunders Street has already constructed a fence within the platted alley area.

The subject alley, located along South 22nd Street between 105 South 22nd Street and the 2100 block of Saunders Street, has never functioned as an alley and contains no utilities. Staff were unable to find evidence that the alley was ever formally established; its designation appears only in Texas Department of Transportation (TxDOT) records. The total area of the alley is approximately 2,288.16 square feet (0.0535 acres).

Notification letters were mailed out with only one response by Lillian Bagwell (2114 Saunders) stating she did not want the added area. No further responses were received.

Mailing List:

<u>PID</u>	<u>Property Address</u>	<u>Owner</u>	<u>Response</u>
111136	2116 Saunders St	Hall Johnny R	
111135	2114 Saunders St	Bagwell Lillian	Does not want the added property.
111134	2112 Saunders St	Hilliker Patrick Glenn	
111133	2110 Saunders St	Donahoo Maria B	
111132	2108 Saunders St	Romero Christie	Fenced into the alley.
113356	105 N 22nd St	FREE2B Automotive LLC	Agreed to take the alley.

Staff Recommendation:

Staff recommends passing the 2nd reading to the next meeting.

Motion:

Motion to PASS Ordinance 2026-05 to the next meeting, approving the vacation of the alley located along 22nd Street, second reading.

Attachments:

- Survey
- Letter
- Draft Ordinance
- Draft Agreement





Date 4/28/2026
Agenda Item 11 & 12
Ordinance 2026-04

CITY COUNCIL MEMORANDUM FOR ORDINANCE

To: Mayor & Council

From: Holly Owens, City Secretary

Agenda Item: Discussion and possible action to annex and designate the zoning for the 504 and 506 Coryell City Road. *Second Reading*

Applicant Request

The applicant has submitted a request for voluntary annexation of property into the corporate limits of the City of Gatesville. In conjunction with annexation, the applicant requests the assignment of Residential Mobile Home (RMH) zoning.

City Council

The first reading was held on April 14, 2026, with no additional requests or changes. This is the second reading and public hearing as required. If Council chooses to pass the ordinance to the next meeting, the third and final reading along with the second public hearing will be held on May 12, 2026.

Property Description

The subject property is described as follows:

Salter Subd; Block 1, Lots 9 & 10; Acres .6818, Coryell County, Texas, and being more particularly

Described by metes and bounds as follows:

BEGINNING at a point for the southwest corner of Lot 10, same being a point along a common boundary line with Lot 9, said point marked by a steel pin (found);

THENCE North 71°37'37" West, a distance of approximately 99.0 feet to a point for the northwest corner of said Lot 10, same being the northeast corner of Lot 9;

THENCE North 18°22'23" East (assumed perpendicular based on plat grid), a distance of approximately 150.0 feet to a point for the northeast corner of said Lot 10;

THENCE South 71°37'37" East, a distance of approximately 99.0 feet to a point for the southeast corner of said Lot 10, same being the southwest corner of Lot 11;

THENCE South 18°22'23" West, a distance of approximately 150.0 feet to the POINT OF THE PLACER OF BEGINNING.

Zoning Designation

The City of Gatesville may assign zoning concurrently with the annexation process. This segment of Coryell City Road is currently developed with manufactured homes, and the requested RMH zoning is consistent with the City's adopted Comprehensive Plan.

Texas Local Government Code

Annexation: Section 43.063 (a) requires 2 public hearings, and the public notice is required to be posted before the 10th day of the hearing.

Zoning: Section 211.006 (a) requires 1 public hearing, and the public notice is required to be posted before the 15th day of the hearing.

Both are required to be published in a newspaper of general circulation and on the [municipal website](#).

Planning & Zoning Report

The commission met on April 6th to deliberate on the annexation and zoning designation. The commission motioned to “recommend acceptance and approval to annex the property located within the Salter Subdivision; Block 1, Lots 9 & 10 on .6818 acres in Coryell County and addressed as 504 & 506 Coryell City Road and recommend approval to designate the zoning as Residential Mobile Home”.

Staff Recommendation

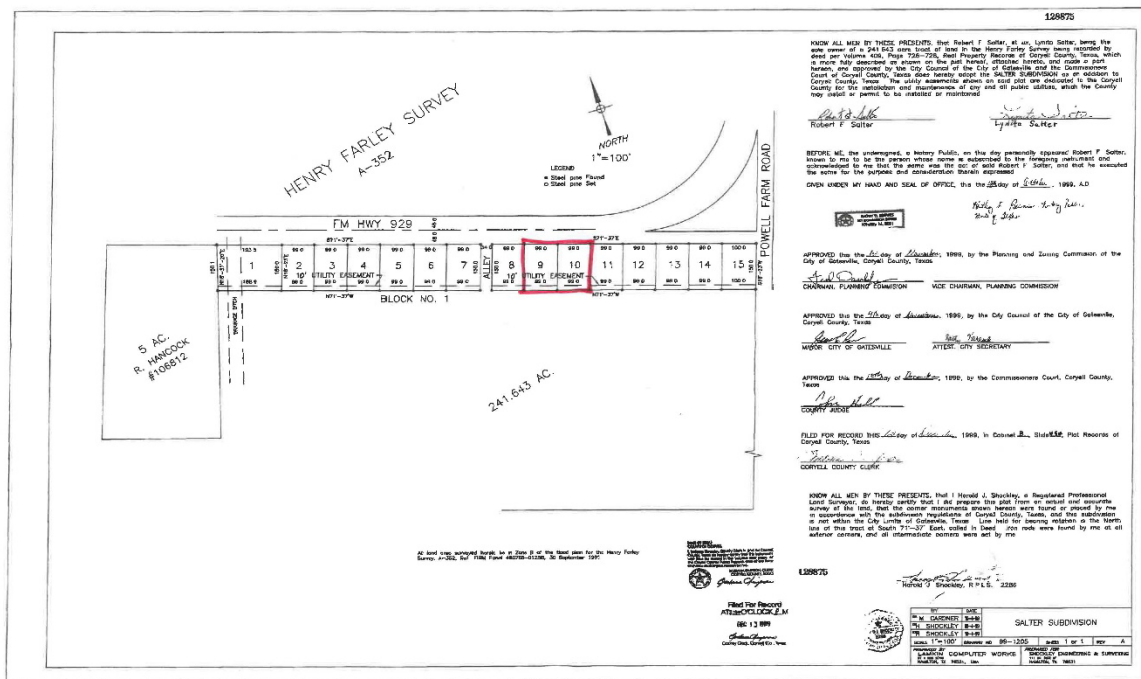
Staff recommends Council to move forward with the annexation and the requested zoning designation.

Motion:

I move to PASS Ordinance 2026-04 to the next meeting, second reading, authorizing the annexation and zoning designation of property located in the Salter Subdivision, Block 1, Lots 9 and 10, consisting of 0.6818 acres in Coryell County and addressed as 504 and 506 Coryell City Road, to Residential Mobile Home (RMH).

Attachments:

- CCAD Map
- Application
- Draft Ordinance
- Draft Service Agreement



City Manager Report to City Council

April 28, 2026

WELCOME

This document is intended as an overall look at City of Gatesville operations from the City Manager's perspective. It is intended to concisely summarize the operations of each department within the city government and provide updates on current and future projects being undertaken by your city government. Its intended audience includes the City Council as well as all community members and stakeholders in Gatesville.

Please call me at 254.220.4628, or email me at bhunt@gatesvilletx.com, if you have any questions about any of the information provided herein.

Thank you,

Bradford Hunt
City Manager



Table of Contents

- City Manager Update
 - Downtown Fire
 - City-Wide Staffing Report
 - Current Projects
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- Department Updates
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 - Fire Department
 - Parks and Recreation
 - Administration
 - City Secretary, Permits & Code Compliance
- C.I.P. & Major Project Updates
- Upcoming Community Events



City Manager Update: Downtown Fire

- **Timeline of Events**
 - **March 16**
 - 6:50 pm – first reports of smoke
 - 8:08 pm – Messenger building fully engulfed
 - 8:56 pm – Leairds building fully engulfed
 - **March 17**
 - Firefighting efforts continuing
 - Emergency Declaration signed by Mayor Chumley
 - Emergency demolition of North wall of Leairds building
 - **March 18**
 - City contractor installs perimeter fencing
 - **March 20**
 - Shipping containers delivered at no cost from North Ft. Hood to site.
 - Escobedo crane service placed containers in the alley between Messenger building and adjacent at-rise building to the west.
 - **Late-March to Current**
 - City support for building owners, referrals to TDEM assistance
 - Community organizers planning for Downtown Benefit April 25
- **Future activities**

City Manager Update:

City-Wide Staffing Report

Total Positions in City:

- 93 FTE
- 21 PT
- 25 Seasonal

Open Positions:

- PD
 - 3 Officer (FTE)
- Parks
 - 25 Lifeguards (Seasonal)

Employment Rate (FTE & PT):

97.4%

City Manager Update: Current Projects

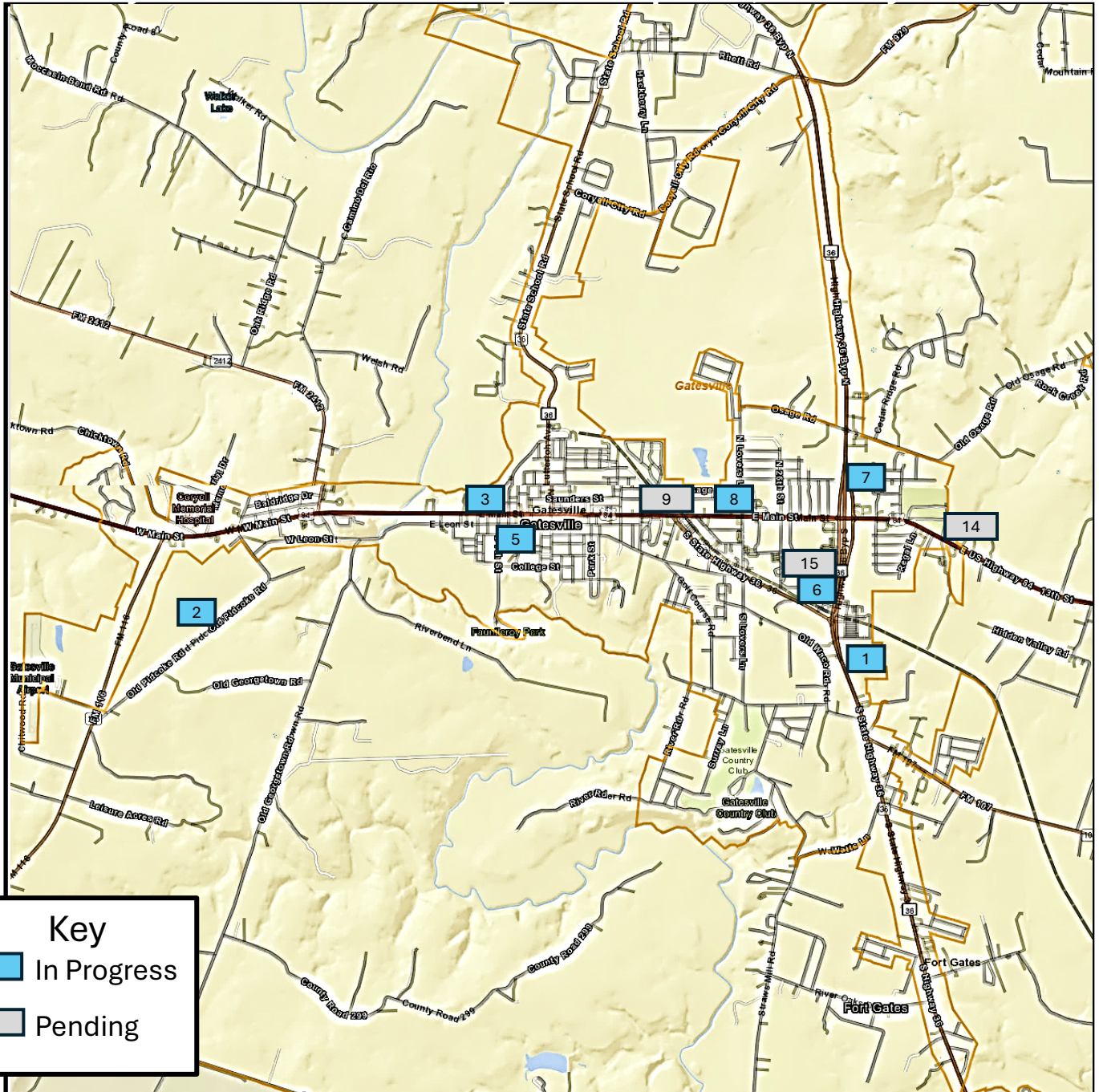
- Gatesville's America 250 Celebration
- Downtown Historic District – grant application for revitalization, infrastructure
- Main water line break April 13
- Airport – Master Plan, land acquisition on south side
- PD building – funding application update
- FEMA final project planning in progress
- Development inquiries / meetings / agreements
- Water & Wastewater Master Plans
- Budget planning – proposed date of May 30 for Budget Retreat
- Kalyn-Seibert drainage – reconsideration with KPA engineers
- CTWA application
- Re-branding pre-planning
- Update on sale of city-owned land

Development in Progress									
	Description	Inquiry	Follow-up	Annexation	Platting	Zoning	Permits	C/O	Completed
1	Gatesville Crossing			N/A	February-25	March-25	October-25		
2	Crescent Townhomes	April-25		November-23	August-25	August-25	November-25		
3	Leon River Mercantile, Main St. across from courthouse						Dec-25	Mar-26	Mar-26
4	SF Homes north of Osage, east of SH 36 Bypass		Dec-25	pending	pending	pending			
5	Public Service Office Downtown	May-25	July-25	N/A	N/A	N/A	November-25		
6	Chain restaurant - Bus. 36 / SH 36	January-25	September-25	n/a	n/a	n/a	pending		
7	National Chain Hotel North SH 36	July-25	August-25	N/A		N/A			
8	Chain restaurant - Lovers Lane / Main St.			n/a	n/a	n/a	March-26		

Development Pending									
	Description	Inquiry	Follow-up	Annexation	Platting	Zoning	Permits	C/O	Completed
9	Commercial development near Main St. / Bus. 36	January-25	April-25	n/a	pending				
10	Single-Family near Jackson Drive		August-25	n/a					
11	Single-Family near Golf Course Rd.		August-25	n/a	pending				
12	Family-style restaurant US 84	Oct-25	Nov-25	n/a					
13	Mexican restaurant US 84			n/a					
14	Parkview Apartments/Duplexes - US 84			N/A	January-25	February-25	November-25		
15	Multi-Family senior community SH 36	Dec. 2025	Jan-26	n/a	n/a	n/a	pending		

Development Inquiries, Past 12 Months									
	Description	Inquiry	Follow-up	Annexation	Platting	Zoning	Permits	C/O	Completed
16	Duplexes - E. Main Street	May-25	July-25	N/A		N/A			
17	Nat'l Chain Hotel South SH 36	January-25		N/A	N/A	N/A			
18	SF Homes FM 107			n/a					
19	Duplexes near SH 36 / Old Waco	Dec. 2025							
20	SF Homes - FM 116	May-25	Dec. 2025						
21	Boutique downtown	Nov. 2025	Dec. 2025						
22	Commercial development near SH36/Old Osage	Dec. 2025							
23	Multi-Family near Woods Drive		August-25						
24	Manufacturing/Warehouse FM 116 or TBD		September-25						
25	Industrial supply distribution center TBD	Nov-25							

Development Update, April 2026



Key

- In Progress
- Pending

IN PROGRESS

1. Gatesville Crossing
2. Crescent Townhomes
3. Leon River Mercantile, Main St. across from courthouse
4. SF Homes north of Osage, east of SH 36 Bypass
5. Public Service Office Downtown
6. Chain restaurant - Bus. 36 / SH 36
7. National Chain Hotel North SH 36
8. Chain restaurant - Lovers Lane / Main St.

PENDING

9. Commercial development near Main St. / Bus. 36
10. Single-Family near Jackson Drive
11. Single-Family near Golf Course Rd.
12. Family-style restaurant US 84
13. Mexican restaurant US 84
14. Parkview Apartments/Duplexes - US 84
15. Multi-Family senior community SH 36

INQUIRIES

- Duplexes - E. Main Street
- National Chain Hotel South SH 36
- SF Homes FM 107
- Duplexes near SH 36 / Old Waco
- SF Homes - FM 116
- Boutique downtown
- Commercial development near SH36/Old Osage
- Multi-Family near Woods Drive
- Manufacturing/Warehouse FM 116 or TBD
- Industrial supply distribution center TBD

NOT MAPPED

- 4
- 10
- 11
- 12
- 13

Department Update:

Public Works Overview

PW Director: Chad Newman

Water Dist.: Taylor Donaldson

Streets: Gary Proctor

Water Production: Zeb Veazey

Wastewater: Bobby Buster

Fleet: Derek Lawrence

- **Projects**

- Stillhouse WWTP Expansion
- HWY 36 Sewer main Rehab 10" to 12"
- FNI mini-CIP planning
- FEMA Projects

- **Current Activity**

- Cleaning Drainage right of ways
- Water Loss and Water Use survey Audit
- Clearing right of ways
- Stillhouse Expansion
- FEMA Projects

- **3-Month Look-Ahead**

- Water Service Replacements
- Overlaying city streets
- Stillhouse Effluent FEMA project
- Leon Plant FEMA project
- Brown Park Sewer relocate FEMA project
- Drainage Cleaning

- **Long-Term**

- Water & Wastewater Master Plans

Department Update: Public Works

PW Director: Chad Newman

Water Dist.: Taylor Donaldson

Streets: Gary Proctor

Water Production: Zeb Veazey

Wastewater: Bobby Buster

Fleet: Derek Lawrence

- **Streets**

- Open Hole Repairs- 5
- Over 25 pothole repairs
- Ditch Maintenance- 761 Straws Mill Rd, 1208 W Main St.
- Street Sweeper- 150 miles
- Replacing faded street signs.
- Brush removal – Grandview Drive, Ave B, Pleasant St and Fennimore St, Elm Ln and Shady Ln.
- Brush removal – Golf Course road
- Mowed SH 36 & US 84 overpass
- 3-Month Look-Ahead: paving, cleaning ditches, trimming right of ways

- **Water Distribution / Sewer Collections**

- 3 water/sewer taps & 2 services for new construction
- 20,597 feet of utilities located for boring companies
- Locating water and sewer lines for GAC daily.
- 9 water service leaks & 4 Water main leaks
- Total disconnects: 33
- Total connects: 35

Department Update: Public Works

PW Director: Chad Newman

Water Dist.: Taylor Donaldson

Streets: Gary Proctor

Water Production: Zeb Veazey

Wastewater: Bobby Buster

Fleet: Derek Lawrence

- **Water Production**

- Raw water pumped and treated : 127.698 MG
- Average pumped & treated per day: 4.119 MG
- Clarifier #2 was drained on the 9th and cleaned the next week and returned to service.
- The phase monitor in the starter cabinet on Pump #3 at BP1 was replaced.
- Diving Service was at the Raw Water Intake on Thursday the 26th to make repairs to the lower valve actuator. The air leak they found and repaired was about 52 feet deep.
- Lagoon #3 was taken offline and dried for four weeks and sludge was hauled from it this week.
- Vibration tests on Raw Water Intake Pump Motor #2 – the top bearing needs to be replaced.
- The 2025 CCR has been generated and completed and delivered to our wholesale water supply customers.

- **Wastewater Collections & Treatment**

- Collections
 - 11 Sewer stop ups & 4 sewer main leaks
- Leon WWTP
 - Cleaned RAS pump
 - Daily check of pumps and motors
 - Washed vaults
 - Replace trunnion wheels and belt on drum screen
- Stillhouse WWTP
 - Expansion was on track for Phase 1 completion February 2026, now behind schedule to est. timeframe of May 2026.

Department Update: Police Department

Chief: Jeffrey Clark

Captain: Keith Mueller

Patrol LT: Sid Post

Dispatch Superv.: Jessica Stiles

Administrative Bureau

Personnel Summary	Budgeted	*Actual	Lmt/FMLA		
Sworn Law Enforcement	19	17	0		
Non-Sworn	12	12	0		
Total	31	29	0		

Property & Evidence	March 2026	March 2025	2026 YTD	2025 YTD	YTD %
Items Disposed	0	6	116	76	+52.6%
Items Received	30	16	93	47	+97.9%
Total # of Items	2021	1963	2021	1963	+2.9%

Records Unit	March 2026	March 2025			
Open Records Requests	120	107	364	307	+18.6%

Community Events Attended	March 2026	March 2025	2026 YTD	2025 YTD	YTD %
Community Events	2	0	4	1	+300%

Department Update: Police Department

Chief: Jeffrey Clark

Captain: Keith Mueller

Patrol LT: Sid Post

Dispatch Superv.: Jessica Stiles

Patrol Bureau

Use of Force Report	March 2026	March 2025	2026 YTD	2025 YTD	YTD %
Total # of Use of Force Incidents	0	0	0	0	0%
Computer Aided Dispatch	March 2026	March 2025	2026 YTD	2025 YTD	YTD % Changed
Calls for Service	519	512	1570	1378	+13.9%
Self-Initiated Activity	1054	1734	3000	4521	-33.6%
Total Events	1573	2246	4570	5899	-22.5%
Activities	March 2026	March 2025	2026 YTD	2025 YTD	YTD %
Total Arrests (# of Offenders)	25	34	66	79	-16.5%
Misdemeanor	21	27	48	62	-22.6%
Felony	13	19	34	32	+6.3%
Class C	1	6	5	24	-79.2%
Federal	0	0	0	0	0%
Total Offense Charges	35	52	87	118	-26.3%
Department Traffic Enforcement	March 2026	March 2025	2026 YTD	2025 YTD	YTD %
Citation (Tickets)	80	51	284	215	+32.1%
Citation Charges	137	67	399	264	+51.1%
Citation Warnings	290	270	764	650	+17.5%
Traffic Stops (CAD data)	320	313	959	779	+23.1%
DWI Arrests	2	1	7	3	+133.3%
Accidents Reported by Officers (CRIS)	15	7	31	23	+34.7%
Accident Exchange Information	13	20	31	39	-20.5%
Fatality Accident	0	0	0	0	0%

Department Update: Police Department

Chief: Jeffrey Clark

Captain: Keith Mueller

Patrol LT: Sid Post

Dispatch Superv.: Jessica Stiles

Animal Services

Administrative Activities	March 2026	March 2025	2026 YTD	2025 YTD	YTD %
Calls for Service	94	146	204	302	-32.5%
Warnings	0	2	1	6	-83.3%
Citations	1	2	9	5	+80.0%
Criminal Investigations	3	1	4	1	+300%
Dogs	March 2026	March 2025	2026 YTD	2025 YTD	YTD %
Field Intake	15	25	31	57	-45.6%
Total Dogs Received	15	25	31	57	-45.6%
Reclaimed	6	13	14	27	-48.1%
Adopted	11	12	24	27	-11.1%
Transferred Out	2	3	4	7	-42.9%
Total Live Outcomes	19	25	47	55	-4.5%
Euthanized	0	0	0	2	-100%
Died in Shelter	0	0	0	0	0%
Total Dogs Euthanized	0	1	0	1	-100%
Cats	March 2026	March 2025	2026 YTD	2025 YTD	YTD %
Field Intake	19	25	39	49	-20.419%
Total Cats Received	19	25	39	56	-30.4%
Reclaimed	0	0	0	0	0%
Adopted	0	4	3	16	-81.3%
TNR	13	19	29	36	-19.4%
Transferred Out	8	1	8	3	+166.7%
Total Live Outcomes	21	25	52	56	-7.1%
Euthanized	0	0	0	0	0%
Died in Shelter	0	0	0	0	0%
Other (Wildlife/Livestock)	March 2026	March 2025	2026 YTD	2025 YTD	YTD %
Intake	0	0	0	0	0%
Released to Owner (Livestock)	0	0	0	0	0%
Released (Wildlife)	0	4	0	5	-100%
Euthanized	0	0	0	1	-100%

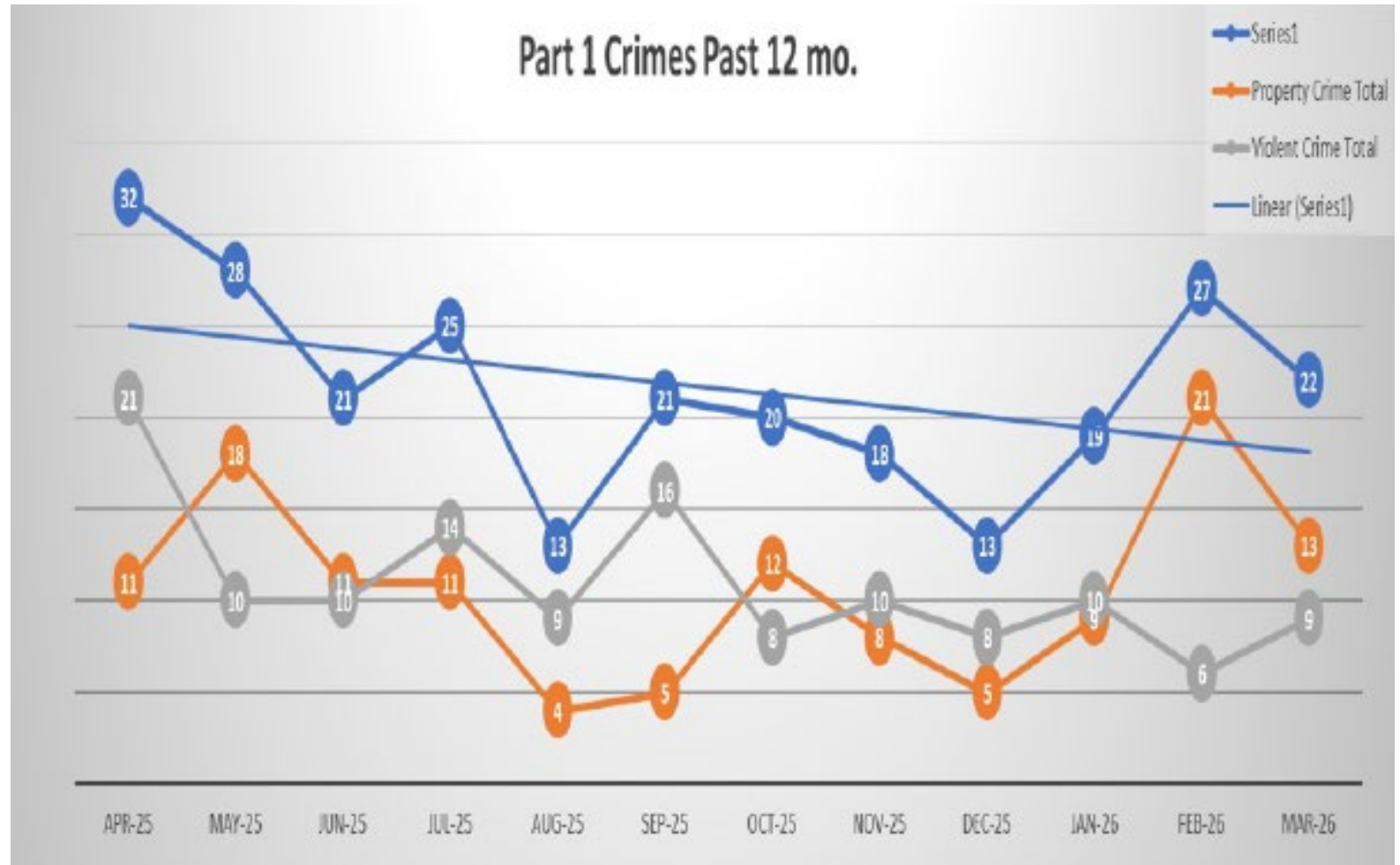
Department Update: Police Department

Chief: Jeffrey Clark

Captain: Keith Mueller

Patrol LT: Sid Post

Dispatch Superv.: Jessica Stiles



Department Update: Fire Department

Chief: Robert Featherston

- Chief: Robert Featherston
- Assistant Chief: Bobby Buster
- Projects
 - Downtown fire:
 - Recovery
 - Reporting requirements
 - After action reviews
 - Working on getting Grants out, for 2026.
 - Updating fire service contacts SFFMA, TFS, and Others as needed

Department Update: Parks & Recreation

Director: Seth Phillips

Superintendent (NFHRC/Aquatics):
Marte Bailey

Fitness Center Director: Patrice
Gilbert

Maintenance Supervisor: Levi Cole

Ongoing Projects:

- FEMA Damaged Park Sites (Faunt Le Roy, Raby, Brown)
- Fitness Center Repairs
- Parks Master Plan (P&R survey 3/23-April 20)
- TPWD Grant- Musco Lights HEB/Jaycee Field (July 13-August 31)

Upcoming Events:

- KGB Spring Clean (March 21)- picked up 74 bags of trash and various other objects that were too large for a bag.
- Cemetery Cleanup- April 24 (8am-12)
- Day of the Child (Freedom Park- 10am-2pm on May 2)
- Centex Sustainability Partnership Watershed Cleanup (Brown Park- May 16)

Athletics:

- Youth Soccer League- ended on March 30
- Youth Baseball/Softball Registration- 646 (54 Teams) (season starts April 13)
- Spring 2026 Tournaments (March 21-22, March 28-29, April 11-12, April 18-19, April 25-26, May 9-10, May 16-17, June 6-7)
- City of Gatesville was awarded the TTA 10U Boys State Tournament- July 6-10
- Applications have been submitted for TTA District Tournaments (allocation meeting is in May)

Department Update: Parks & Recreation

Director: Seth Phillips

Superintendent (NFHRC/Aquatics):
Marte Bailey

Fitness Center Director: Patrice
Gilbert

Maintenance Supervisor: Levi Cole

Fitness Center:

- Membership:
 - 960 Memberships
 - 4,384 Member visits
 - 243 Day Passes Sold
- Group Exercise:
 - 90 Group Exercise Classes
 - 733 Class Participants
- Notes
 - TPWD Non-Urban Indoor Recreation Grant- opens May 1 (group exercise studio)
 - Roof repairs will begin around May
- Sales (Total \$25,751.11)
 - Memberships, Passes, Etc.- \$22,520.00
 - Retail- \$1,389.11
 - Insurance Reimbursement- \$1,842.00

North Ft. Hood Recreation Center:

- Total Visits- March 1-31 (8,568)
- March Events
 - Ping Pong Tournaments- 3/7, 3/15
 - Pool Tournaments- 3/14, 3/28
 - Super Mario Smash Brothers Tournament- 3/29
 - Trivia Nights- 3/10, 3/24
 - Karaoke Nights- 3/6, 3/13, 3/18
 - Televised March Madness- 3/15-3/27

Department Update: Parks & Recreation

Director: Seth Phillips

Superintendent (NFHRC/Aquatics):
Marte Bailey

Fitness Center Director: Patrice
Gilbert

Maintenance Supervisor: Levi Cole

Aquatics:

- Lifeguard Job Applications- January 1 - April 25 (31 applications received)
- Splash Pad Opens- May 1
- Lifeguard Certification Class- April 29-May 4
- City Pool Opens- May 23 (swim lessons/private party bookings open May 1)

Maintenance:

- Cemeteries- mowing completed (3/20)
- Staff have been busy mowing City parks, facilities, and lots.
- Fitness Center- native plants installed in flower beds
- Tree City USA- application approved on March 9

Upcoming Events:

- KGB Spring Clean (Meet at the Library- 8:30am-12pm on March 21)
- Day of the Child (Freedom Park- 10am-2pm on May 2)
- Centex Sustainability Partnership Watershed Cleanup (Brown Park- May 16)

Department Update: Parks & Recreation

Director: Seth Phillips

Superintendent (NFHRC/Aquatics):
Marte Bailey

Fitness Center Director: Patrice
Gilbert

Maintenance Supervisor: Levi Cole

Gatesville's America 250 Celebration:

- North Fort Hood vs. The World (July 2)- 2 teams registered
- USA 250 Pickleball Tournament (12-8pm/July 3)- 18 teams registered
- Inaugural Gatesville Picklefest (2-8pm/July 3)- 48 vendor applications
- Gatesville's USA 250 Festival (7-10:30pm/July 4)
 - Entertainers, stage, and sound production have been booked
 - Vendors- 3 food trucks registered
 - Working on securing sponsors

Department Update: Administration

Deputy City Manager / CFO:
Mike Halsema

HR Director: Lori McLaughlin

Library Director: Shea Harp

Finance

- FY 26 budget preparations
- Improved internet services for most City buildings – contract w/Nextlink
- Audit complete

Airport

- RAMP grant – new grant submission in progress
- Master Plan – 90/10 grant in progress

Court, Water, Cemeteries

- Cemetery clean-up date set for April 24

Human Resources

- Comp & classification study –position titles finalized, job descriptions in progress
- Working on training & rollout of new handbook

Library

- Tocker grant – next furniture shipment in 2-4 weeks
- Homebound program – 25+ participants

Development Services & CSO Planning, Building, Code Enforcement

City Secretary
Holly Owens
Building Official
Miguel Gamez
Building Maintenance
Ronald Hornung
Permit Technician
Nicole Clark
Code Enforcement
Anna True
Lee Walters

March 2026

Permits & Inspections: Permits - \$4,616,622.51 (value)

Permits (Review/Issued)(40 permits issued)

New SF Homes

New Construction

•Restaurant (2524 E Main St.)

•Home2Suites - Civils only (N Hwy 36)

Commercial Remodels

•Restaurant (2733 S Hwy 36)

Residential Remodels

Miscellaneous

Certificate of Occupancies

•605 E Leon St, Ste A – Leon River
Mercantile (*Temp C/O*)

•3107 S State Hwy 36 - Double D's
(*Amusement/Game room*)

•105 S Lovers Ln. - Backyard Boots Boutique

Inspections (156 inspections performed)

New SF Homes

Residential Remodels

New Construction

•Trafalgar (Old Pidcoke)

•Gatesville Crossing (S Hwy 36)

•Emergency Management Communication Center (Bridge/Leon)

Commercial Remodels

•113 N Lutterloh Ave. (Vision Concepts)

•601 E Main St. (Façade remodel only)

•605 E Main St., Ste A (Leon River Mercantile)

•605 E Main St., Ste B (Tenant Finish Out)

•1409 E Main St. (Tenant Finish Out)

•201 N 7th St. (Tenant Finish Out)

•2550 E Main St. (Brazos Braces)

Miscellaneous

Development Services & CSO Planning, Building, Code Enforcement

City Secretary
Holly Owens
Building Official
Miguel Gamez
Building Maintenance
Ronald Hornung
Permit Technician
Nicole Clark
Code Enforcement
Anna True
Lee Walters

March 2026

Planning/Building Standards Commission

Zoning/Development Ordinance(s):

- Rezone of 511 Saunders St. (Res. 2-4 Family to Bus. Comm.)

Plat(s) Processed:

- Lightning J Creekside located in the ETJ (Replat)
- *Byrd Addition located in the ETJ (Minor)

*All minor plats listed were reviewed and processed in-house.

Licenses

Livestock	6
Microchip	2
Pet Tags	5
Kennel	0
Alarm (Comm/Res)	10
Solicitor	0
Food Truck	1
Vendor	5
Special Event	2
TABC	1
Game room/Amusement	1
Machines	12

Open Records Requests

35 Open Records Requests

Development Services & CSO Planning, Building, Code Enforcement

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 Miguel Gamez
 Building Maintenance
 Ronald Hornung
 Permit Technician
 Nicole Clark
 Code Enforcement
 Anna True
 Lee Walters

March 2026

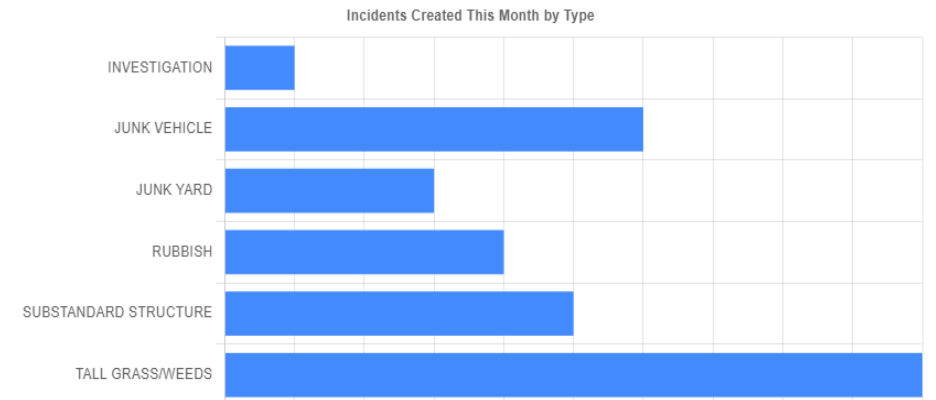
Code Enforcement

38 Case(s) opened
 8 Case(s) Closed
 5 Citation(s) issued
 2 Citation(s) Dismissed
 Lien(s) paid \$100.00
 3 Abatement lien(s) filed

Demolished – addresses

- 613 Park Street
- 2216 Bridge Street
- 105 N 5th Street
- 1602 Saunders Street
- 606 Bridge Street
- 108 N 14th Street
- 306 Elm Lane
- 1500 Saint Louis Street
- 411 S 7th Street
- 408 S 7th Street

Incidents Created This Month by Type



Demolition Permits 2021-2026

2021 – 0
 2022 – 0
 2023 – 0
 2024 – 0
 2025 – 8 (2 abatement)
 2026 - 2 (1 abatement)

C.I.P. Updates

General Fund, Project Description	FY26	Apr-26 UPDATE
Faunt Leroy Park Flooding DR4781 FEMA grant	177,335	In Progress
POLICE INTERCEPTOR ADDITION	87,000	Ordered
FIRE ENGINE REPLACEMENT *	550,000	Placeholder
SCBA WASHER	28,000	TBD
FITNESS CENTER ROOF REPLACEMENT	88,000	Pending work
FIRE STATION DRIVEWAY REPLACEMENT (multi year)	18,000	TBD
FITNESS CENTER DEHUMIDIFIER REPLACEMENT	175,000	Near Completion
FLEET SERVICES MECHANIC VEHICLE REPLACEMENT	80,000	Complete
CODE ENFORCEMENT VEHICLE ADDITION	25,000	Complete
FITNESS CENTER WEIGHT EQUIPMENT REPLACEMENT YEAR 4	25,588	Complete
STREET DEPARTMENT TRAILER <i>Arrowboard</i>	7,500	Complete
PARKS <i>Power Rake</i>	11,000	Complete
FITNESS CENTER INSULATION	11,644	Complete

Water/Sewer Fund, Project Description	FY26	Apr-26 UPDATE
STILLHOUSE WASTEWATER TREATMENT PLANT REHAB TWDB grant	8,000,000	Est. completion delayed to May-June '26
WATER PRODUCTION ELECTRIC SYSTEM REHAB - TWDB grant	-	New engineer review, RFQs to follow
WATER PRODUCTION FILTER MEDIA Replacement	1,018,660	TBD
HWY36 GRAVITY MAIN REPLACEMENT - EPA GRANT	582,500	RFP approved, scheduling work
VAC TRUCK STORAGE BUILDING	80,000	Quotes under consideration
LEON PLANT SLUDGE THINNER	871,500	Pending RFP process
LEON PLANT BAR SCREEN REPLACEMENT	30,000	Pending RFP process
BROWN PARK SEWER LINE RELOCATE FEMA grant	544,800	In progress w/FEMA
LEON SEWER LINE REPLACEMENT	559,200	Planning process
MANHOLE REHABILITATION	100,000	Planning process
HUGHES ELEVATED STORAGE TANK US Congress Appropriation grant	204,000	Complete
PICKUP TRUCK REPLACEMENT	20,000	Complete

Summary of Major Projects, Apr. 2026 Update

	Goal / Project	Status as of Dec. 2025	Status April 2026	Notes
1	Ensure we meet the guidelines for FEMA grant and begin work on recovery / mitigation from 2024 flood.	Near completion	Near completion	FNI to complete Stillhouse, Leon WWTPs; and Raby Park culvert & walls; FLR Park pending FEMA final review
2	Old Leon River Bridge assessment	Pending	Pending	\$100K to assess by FNI - KPA also assessing & recommends TXDOT involvement
3	New PD building USDA Rural Facilities grant	In progress	In progress	Debt / grant consideration is due to clear USDA underwriting in next few weeks
4	Re-write Zoning Ordinance	In progress	Near completion	All chapters reviewed, final ordinance for vote in April - May
5	Fitness Center renovations of HVAC, insulation, roof	Near completion	Near completion	Insulation complete; HVAC in progress; roofing to follow April - May
6	City Hall renovations	In progress	In progress	Conference room expanded, windows repaired, fixtures in progress, more pending
7	Brown Park sewer line relocate FEMA grant	Pending	In progress	Final FEMA obligation in process; project engineering RFQs in Feb.
8	Shady Lane bridge	Pending	In progress	Project obligated by Coryell Commissioners Feb. 24; \$30K + for City to relocate lines
9	Stillhouse WWTP Phase 1 TWDB grant	Near completion	Near completion	project is behind schedule from Nov. 2025 completion, now est. completion May 2026
10	Water Production Electric System Rehab HB 500/Governor's office	In Progress	In Progress	RFPs for major projects will be issued in next few months
11	Water Production Filter Media Replacement	In Progress	Scheduled	Postponed, or will RFP be issued in next few months ?
12	Hwy 36 gravity main replacement - EPA grant	In Progress	In Progress	RFP approved, contractor identified, work to begin soon
13	Amend CCNs	In progress	In progress	2nd round of application process
14	Downtown Wayfinding signs	n/a	In progress	HOT funding approved, RFPs pending
15	Downtown Fire - permitting, security, business owner assistance	n/a	In progress	TDEM coordination, demo permitting process
16	USA 250 Planning	In progress	In progress	funding approved, event committees moving forward with planning
17	Airport Master Plan TXDOT Aviation grant	n/a	In progress	TXDOT assisting with project planning and 90% funding

Upcoming Events

WATCH OUR FACEBOOK PAGE FOR UPCOMING EVENTS, DEPARTMENT NEWS, AND MORE!

Upcoming Events

Date	Time	Event	Location
April 24	8a-12p	Cemetery Clean Up	Restland Cemetery
April 25	10a-10p	Downtown benefit concert	downtown square
May 2	10a-2p	Day of the Child	Freedom Park
May 16	7:30-11am	Crime Stoppers Donut Dash	Raby Park
May 30	11a-2p	BBQ w/Badge	Raby Park
May 25		Memorial Day Holiday	
Jun. 6	all day	Chamber of Commerce Shivarree	downtown square
Jun. 27	6:30-8:30p	City Employee & Family Pool Party	City Pool
Jul. 2-5	varies	Gatesville's USA 250 Celebration	various
Jul 30-Aug 1	evening	Rodeo	Rodeo Arena



July 2	"North Fort Hood vs. the World" Adult Co-Ed Softball Tournament, 5 to 10 pm, City Sports Complex, Hosted by City of Gatesville
July 3	USA 250 Pickleball Tournament, noon to 8 pm, Gatesville Civic Center, Hosted by City of Gatesville
	The Inaugural Gatesville Pickle Fest, 2 to 8 pm, Gatesville Civic Center & Parking Lot, Hosted by City of Gatesville
July 4	Kids Bike, Power Wheels, & Rideable Toys Parade, 4:30 to 5:00 pm, Downtown Square, Hosted by City of Gatesville and Gatesville Chamber of Commerce
	Gatesville's USA 250 4th of July Parade, 5:30 to 7 pm, Downtown Square to Gatesville ISD Campus via Main Street, Hosted by City of Gatesville
	Gatesville's USA 250 Pre-Fireworks Festival, 7 to 10 pm, Gatesville ISD Campus, Hosted by City of Gatesville : Music, Food Trucks, bounce house, portable toilets, and vendors
	Annual 4th of July Fireworks Show, 10pm, Gatesville ISD Campus, Hosted by City of Gatesville and Gatesville Volunteer Fire Department

Follow-Ups

- Is there anything else that Council would like to see added to next month's report?
- Are there any agenda items that Council would like see in the near future?